City University of Hong Kong
Department of Electronic Engineering

Application for Reduction of Study Load to below 12 credits for Student on Exchange

Completed form must be submitted to the EE General Office before or during the exchange study. Late applications sent in after the exchange will not be accepted. Fax: (852)-2788 7791/ Email: eeswan@cityu.edu.hk/ Tel no:(852)-2788 7105

Name: ____________________________  Student ID: ______________________
Programme: ____________________________  Cohort: ______________________
Host Institution: ____________________________  Exchange Period: ______________

A. Courses to be taken on Exchange:

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Total:

B. Justification for Reduction of Study Load to below 12 credits:

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Signature: ____________________________  Date: ______________

Recommended by

______________________________________________  ______________________
Exchange Coordinator  Date

Approved by

______________________________________________  ______________________
Associate Programme Leader (Student Matters)  Date