

**Sir Edward Youde Memorial Fellowship / Scholarship
for Disabled Students 2018/19**

1. Objective

The fellowship / scholarship scheme for disabled students, administered by the Sir Edward Youde Memorial Fund Council (the Council), aims at encouraging and assisting full-time students with special educational needs¹ and / or mental health needs pursuing postgraduate studies by research and / or undergraduate and diploma programmes at post-secondary and tertiary levels in Hong Kong.

2. Number of awards

There will be two awards in the 2018/19 academic year, but the proportion of fellowship and scholarship is unfixed.

3. Provision of the fellowship / scholarship

- (a) A fellowship recipient will be offered a one-off grant of \$50,000.
- (b) A scholarship recipient will be offered a one-off grant of \$40,000.
- (c) Successful candidates will not be required to relinquish fellowships, scholarships or bursaries concurrently held by them. Neither will the value of the fellowship / scholarship be reduced in such circumstances.

4. Eligibility criteria

Candidates should –

- (a) have the right of abode or the right to land in Hong Kong or are permitted to stay in Hong Kong without restriction;
- (b) have resided in Hong Kong for at least three years as at 1.9.2018;

¹ Students with special educational needs include those having physical disabilities, visual impairment, hearing impairment, speech and language impairment, attention deficit / hyperactivity disorders, specific learning difficulties, autism spectrum disorders and / or intellectual disabilities.

(c) **for fellowship nominees**

be registered full-time postgraduate research students undertaking University Grants Committee (UGC)-funded / publicly-funded courses in 2018/19 at one of the institutions listed below (registered for a master degree on / after 1.7.2017 or a doctorate degree on / after 1.7.2016) –

City University of Hong Kong;

Hong Kong Baptist University;

Lingnan University;

The Chinese University of Hong Kong;

The Education University of Hong Kong;

The Hong Kong Polytechnic University;

The Hong Kong University of Science and Technology; and

The University of Hong Kong;

(d) **for scholarship nominees**

be registered full-time students undertaking UGC-funded / publicly-funded courses at post-secondary / tertiary level in 2018/19 at one of the institutions listed below –

<u>Institution</u>	<u>Course</u>
City University of Hong Kong	undergraduate / diploma or above
Hong Kong Baptist University	undergraduate
Lingnan University	undergraduate
The Chinese University of Hong Kong	undergraduate
The Education University of Hong Kong	undergraduate / diploma or above
The Hong Kong Academy for Performing Arts	undergraduate / diploma or above
The Hong Kong Polytechnic University	undergraduate / diploma or above
The Hong Kong University of Science and Technology	undergraduate

The University of Hong Kong undergraduate

Vocational Training Council diploma or above

or undertaking courses at undergraduate level in 2018/19 at the Hong Kong Shue Yan University;

- (e) **for scholarship nominees who are first year students**
be nominated by the principals of their previous secondary schools;
- (f) **for scholarship nominees who are second to final year students / fellowship nominees**
be nominated by the heads of their post-secondary / tertiary institutions;
- (g) have special educational needs as referred to in the Hong Kong Rehabilitation Programme Plan released by the Government of the Hong Kong Special Administrative Region and / or mental health needs;
- (h) not be engaged in full-time employment; and
- (i) not be nominated for the Sir Edward Youde Memorial Scholarships for Undergraduate and Diploma Students 2018/19 or the Sir Edward Youde Memorial Fellowships for Postgraduate Research Students 2018/19.

5. **Selection criteria**

- (a) Candidates will be selected by the Council on the basis of the following –
 - (i) standards of academic achievements and intellectual qualities relative to their individual disabilities;
 - (ii) leadership qualities as demonstrated in their involvement in extra-curricular activities and / or community services;
 - (iii) proficiency in the language in which the course / research is undertaken; and
 - (iv) other personal qualities and potentials, including expected future contribution to Hong Kong.
- (b) The following criteria will also be considered by the Council in selecting postgraduate candidates for the fellowship –
 - (i) strategic importance of the research to the social, economic and technological development of Hong Kong;

- (ii) whether or not the research has been or is being done in Hong Kong; and
- (iii) possible completion of the research within 2 years for a master degree or 3 years for a doctorate degree.

The nominated candidate is required to provide an account of, in **not more than 500 words**, preferably in English, the reasons for his / her undertaking the course of current studies or research of his / her choice.

6. Conditions of award

The fellowship / scholarship will be awarded to successful candidates subject to the following conditions –

- (a) the recipient accepts that the fellowship / scholarship may be terminated at any time if and when his / her performance as reported by the institution is considered by the Council as unsatisfactory or when he / she for any reason ceases to be a full-time student;
- (b) the recipient undertakes to seek the Council's prior approval if he / she wishes to alter the study programme or research topic from that specified in the nomination form. Otherwise he / she may be required by the Council to repay the fellowship / scholarship money; and
- (c) the recipient has to abide by any other conditions laid down by the Council.

Details of the terms under which the award is granted are contained in the offer letter of award.

7. Nomination and selection procedures

- (a) Heads of institutions will be invited to make nominations by completing **Nomination Form D¹** for fellowship nominees and **Nomination Form D²** for scholarship nominees. Principals of secondary schools will be invited to complete **Nomination Form D³** for outstanding graduates from the previous academic year who have enrolled in one of the tertiary / post-secondary institutions in the 2018/19 academic year.
- (b) Closing date for nomination will be **15 October 2018**. All nomination forms should be forwarded to –

Sir Edward Youde Memorial Fund Council Secretariat
Room 1217, 12/F
Cheung Sha Wan Government Offices
303 Cheung Sha Wan Road
Kowloon, Hong Kong

- (c) Shortlisted candidates will be invited to attend an interview to be held tentatively in December 2018. Candidates who have not heard from the Council by the end of December 2018 should consider themselves not being selected.
- (d) The decisions of the Council shall be final.
- (e) The results of the awards will be announced in around February / March 2019. The nominating institutions and secondary schools will be notified of the results.
- (f) Fellowship / scholarship monies will be remitted to the relevant institutions, which will be requested to make disbursement to the award recipients.
- (g) Certificates will be presented to the award recipients at the Awards Presentation Ceremony scheduled for March 2019.

8. Handling of Information and Personal Data

The Council is serviced by the Student Finance Office (SFO) of the Working Family and Student Financial Assistance Agency (WFSFAA). The personal data provided in the nomination forms will be used for activities relating to the processing of the nomination for these fellowship / scholarship awards and the compilation of the relevant statistics to facilitate review of the award scheme.

The Council may also publicise the personal data of a successful candidate (such as name, gender, age, education background, public examination results, academic and non-academic achievements, extra-curricular activities / community services participated and employment history, etc.) and any photos or videos capturing his / her image (limited to those taken when he / she attends the official events organised by the Sir Edward Youde Memorial Fund (the Fund)) in the public domain (such as the website of and publications issued by the Fund, the SFO of the WFSFAA and other bureaux / departments and their advisory bodies and agencies of the Government of the Hong Kong Special Administrative Region) for the purpose of promoting or publicising the Fund.

The personal data provided in the nomination forms for the Fellowship / Scholarship for Disabled Students will ONLY be disclosed to relevant parties –

- (a) for the purposes mentioned in the preceding paragraphs; and
- (b) for any other purposes with the consent of the data subjects unless such disclosure is permitted under the Personal Data (Privacy) Ordinance without the consent of the data subjects.

In accordance with Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance, candidates have the right to request access to and the correction of the data provided subject to payment of the necessary administrative charges.

General enquiries which include obtaining access and making corrections to the personal data provided by way of this nomination should be addressed to –

Access to Information Officer
Administration Section, Student Finance Office
Working Family and Student Financial Assistance Agency
12/F, Cheung Sha Wan Government Offices
303 Cheung Sha Wan Road
Kowloon, Hong Kong

9. Enquiries

For enquiries, please ring the Sir Edward Youde Memorial Fund Council Secretariat at 2150 6096 or 2150 6098.

Sir Edward Youde Memorial Fund Council Secretariat
August 2018