假日酒店
Holiday Inn
香港金域
GOLDEN MILE HONG KONG

HOTEL RESERVATION FORM FOR
City University of Hong Kong
2015 IEEE International Conference on Computational Electromagnetics (ICCEM)
Booking from 2-5 February 2015

TO: Ms Michelle Wong, Business Development Manager– Holiday Inn Golden Mile Hong Kong
TEL: (852) 2315 1238 Fax: (852) 2723 1957 E-mail: michelle.wong@goldenmile.com

☐ **New Reservation** ☐ **Amend Reservation** ☐ **Cancellation**

Guest Name : _____ _____
_____ _____
(First Name) *(Surname)*

Arrival Date : _____ Arrival Flight: _____ ETA: _____

Departure Date : _____ Departure Flight: _____ ETD: _____

No. of Rooms & Room Rates:
☐ 2 February: _____ X Deluxe room at **HK$1,180.00*** per room per night
☐ 3 February: _____ X Deluxe room at **HK$1,180.00*** per room per night
☐ 4 February: _____ X Deluxe room at **HK$1,180.00*** per room per night
☐ 5 February: _____ X Deluxe room at **HK$1,180.00*** per room per night
☐ Buffet breakfast at **HK$100*** per guest per meal
(Above all offers with complementary in-room internet access)

Remark: Different room rates will be applied for any extension of stay. Please check with Ms Michelle Wong directly.
Your preference:

☐ Smoking ☐ Non-Smoking ☐ King-Size Bed ☐ Double-Double beds

* The above rates are subject to 10% service charge per room per night.
* The above rates are **only applicable for bookings confirmed on or before 31 Jan 2015**. Any new inquiry after the deadline will subject to hotel availability.

Airport Transfer: ☐ "Door to Door" Shuttle Bus at **HK$140** per person per trip
* Please contact our Airport Transportation Counter "**B16**", located at Arrival Hall (Level 5) after clearing custom. Advance booking is required for limousine transfer.

Guest's Contact Information

Telephone No. : _____ Fax No. _____

E-mail Address: _____

Guarantee Notification
The above reservation(s) are guaranteed by:
Credit Card No.: _____ (Visa / Master / AMEX / JCB / Diners)
Expiry Date : _____ /_____ Cardholder's Name: _____
* 7-day cancellation notice is required, otherwise, one night room charge will be applied to the provided credit card.
* No-Show refers to a guest's failure to arrive on the guaranteed arrival date. In the event of no-show on the arrival day, first night room rental charge penalty will be levied.

Hotel Use Only
☐ CONFIRMED (Ref. #_____) BY:_____ Date:_____
☐ NOT CONFIRMED

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